



## Contract for Use of Morning Bay Facilities

*The parties undersigned agree to the following conditions with regard to rental of facilities at Morning Bay Vineyard and Estate ("the Farm"):*

1. The renter must apply for their own Special Occasion Licence from the LLB. The "Serving It Right" number will be supplied by the Farm.
2. Before the event, all renters and sub-contractors must show proof of insurance protecting themselves and Morning Bay from liability for anything that happens at the event. Renters must show proof of Party Alcohol Liability insurance before the event.
3. A 25% deposit is required to secure a reservation. At that time, the number of guests will be finalized for contract purposes.
4. The rental period specified will identify the "event" period, and the "set-up" and "breakdown" period for each venue on the Farm. Rental fees will be for access to the venue in the identified periods only.
5. Final payment, with applicable taxes and with 15 per cent gratuity added to all service costs, is due at the end of the event by VISA, Master Card, or cheque.
6. Morning Bay delivers to the renter party a "clean" facility. All decorations, the choice, sourcing, placement and removal of same, will be the responsibility of the renter, and will take place during the identified set-up and breakdown period.

**Event Information**

Name of Renter:

Address:

Date of Engagement:

Event Period:

Set-up period:

Breakdown Period:

Licence type: Morning Bay wine only  
Morning Bay wine plus beer, spirits

**Services Contracted (see tariff sheet)**

Food services: Outside caterer:  
Morning Bay caterer:

Decoration services:

Marriage planning services:

Site of event: Winery  
Vineyard  
Waterfront garden

All damages that occur during the se-up, the event, or the breakdown, are the responsibility of the renter, and will be paid for at the end of the event.

Date:

Signed,

\_\_\_\_\_  
Name:  
On behalf of Morning Bay

\_\_\_\_\_  
Name:  
The Renter